

# Sixty Day Notice of Intent to Vacate

This form serves as official written notice to the landlord or property manager of the tenant's intention to vacate the rental property. This notice must be submitted at least sixty (60) days prior to the specified move-out date.

## Tenant Information

Tenant Name(s):

Current Rental Address:

Unit or Apartment Number:

City:

State:

Zip Code:

## Landlord / Property Management Information

Landlord or Property Manager Name:

Management Mailing Address:

## Notice and Move-Out Dates

Today's Date (Date of Notice):

Intended Move-Out Date:

*(Note: The move-out date must be at least sixty days after the date this notice is delivered to the landlord.)*

## Forwarding Address and Contact Information

Forwarding Street Address:

City:

State:

Zip Code:

Phone Number:

Email Address:

## Reason for Vacating (Optional)

Reason:

## Acknowledgement and Signatures

By signing below, the tenant(s) acknowledge that they are providing a full sixty-day notice to vacate as required by the lease agreement, and agree to return the property in clean and undamaged condition, subject to the terms of the lease.

Tenant Signature:

Date Signed:

