

Property Management Tenant Emergency Notification Form

Instructions: Please complete this form to ensure management has accurate emergency contact details. Print this form, sign it, and return it to the property management office.

1. Tenant & Property Information

Full Name of Tenant(s):

Property Address:

Unit/Apartment Number:

Primary Phone Number:

Email Address:

2. Primary Emergency Contact

Contact Name:

Relationship to Tenant:

Primary Phone Number:

Alternate Phone Number:

Email Address:

3. Secondary Emergency Contact (Optional)

Contact Name:

Relationship to Tenant:

Primary Phone Number:

Email Address:

4. Critical Information & Evacuation Details

Are there any occupants requiring special assistance during an evacuation? (Yes / No - If yes, please describe):

Are there pets in the unit? (Yes / No - If yes, please list type and number of pets):

5. Authorization and Signature

I confirm that the information provided on this form is accurate and up to date. I authorize property management to contact the individuals listed above in the event of an emergency.

Tenant Signature: _____ Date: