

Food Processing Facility Visitor Safety Induction Form

Please read and complete this safety induction form prior to entering the food processing area. This document must be completed for safety and food hygiene compliance.

1. Visitor Information

Full Name:

Company/Organization:

Host Name (Escort):

Date (DD/MM/YYYY):

Time In:

Time Out:

2. Health and Hygiene Declaration

Please type "YES" or "NO" to confirm compliance with the following statements:

Are you currently suffering from, or a carrier of, any foodborne disease, gastroenteritis, watery diarrhea, vomiting, or fever?

Have you had any of the above symptoms in the last 48 hours?

Do you have any open wounds, cuts, scratches, or skin infections on your hands, arms, or face?

Have you returned from travel outside the country within the last 14 days?

3. Facility Rules and Agreement

Please write your initials in each box to confirm you understand and agree to obey the following rules while on site:

I will wear the provided Personal Protective Equipment (PPE) including a hairnet, beard cover (if applicable), clean protective coat, and safety footwear at all times in the processing areas.

I will remove all personal jewelry, watches, pins, and loose objects before entering the production area (plain wedding bands are the only exception, if covered).

I will thoroughly wash and sanitize my hands at the designated hand washing stations before entering production areas and after using the restrooms.

I understand that eating, drinking, chewing gum, spitting, and smoking are strictly prohibited in all processing, packaging, and storage areas.

I will remain with my designated host at all times and will not touch any machinery, product, or food contact surfaces unless authorized.

4. Signatures and Authorization

By signing below (or typing your full name), you certify that the information provided is accurate and that you agree to abide by all facility safety and food hygiene guidelines.

Visitor Signature / Name: Date:

Host Signature / Name: Date: