

# Travel Agent Food Preference Intake Template

This intake form is designed to collect food preferences, dietary restrictions, and meal requirements for travelers. Please print and complete this template for each passenger.

## 1. Client & Trip Information

Lead Passenger Name:

Booking/Reservation Reference:

Destination(s):

Travel Dates:

## 2. Medical & Dietary Restrictions

Severe Food Allergies (e.g., Peanuts, Shellfish, Dairy):

Medical Diet Requirements (e.g., Diabetic, Low Sodium, Gluten-Free):

Lifestyle/Religious Diets (e.g., Vegetarian, Vegan, Halal, Kosher):

## 3. In-Flight Meal Preferences

Preferred Airline Standard Special Meal Code (e.g., VGML, KSML):

Preferred In-Flight Beverages:

## 4. Destination & Hotel Dining Preferences

Favorite Cuisines / Foods You Enjoy:

Dislikes / Foods You Prefer to Avoid:

Breakfast Preferences (e.g., Continental, American, Buffet):

Alcoholic & Non-Alcoholic Beverage Preferences:

## 5. Special Occasions & Extra Requests

Celebrations During Trip (e.g., Birthday, Anniversary):

Additional Notes or Special Culinary Requests:

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*Agent Note: Please ensure these details are transferred to the client profile and submitted to airlines, cruise lines, and hotels at least 72 hours prior to departure.*