

# Printable Tenant Notice to Move Out Form

To be completed by the tenant and delivered to the landlord or property manager in accordance with the lease agreement terms.

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## 1. Date and Landlord Information

Today's Date:

Landlord or Property Manager Name:

Landlord Mailing Address:

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## 2. Tenant and Property Information

Tenant Name(s):

Rental Property Address:

Phone Number:

Email Address:

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## 3. Notice of Intent to Vacate

This letter serves as formal written notice that I/we will be vacating the rental property listed above.

Intended Move-Out Date:

Reason for Moving (Optional):

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## 4. Security Deposit Return and Forwarding Address

Please send the security deposit refund (along with an itemized statement of any deductions, if applicable) to the following forwarding address:

Forwarding Street Address:

City, State, Zip Code:

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## 5. Signatures

By signing below, the tenant acknowledges responsibility for cleaning the unit and returning all keys upon move-out as per the lease terms.

Tenant Signature (Print Name for digital or sign on line after printing):

Date Signed:

MM/DD/YYYY