

Multiple Account Direct Deposit Allocation Form

Please complete this form to allocate your direct deposit across multiple bank accounts. Print, sign, and submit this form to the HR or Payroll department.

Employee Information

Employee Full Name:

Employee ID:

Last 4 Digits of SSN:

Phone Number:

Account Allocation 1 (Primary Account)

Bank Name:

Routing Number (9 digits):

Account Number:

Account Type (Checking or Savings):

Allocation Amount (\$ or %):

Account Allocation 2

Bank Name:

Routing Number (9 digits):

Account Number:

Account Type (Checking or Savings):

Allocation Amount (\$ or %):

Account Allocation 3 (Optional)

Bank Name:

Routing Number (9 digits):

Account Number:

Account Type (Checking or Savings):

Allocation Amount (\$ or % or Remaining Balance):

Authorization and Signature

I hereby authorize my employer to deposit my net pay into the accounts and in the amounts designated above. This authorization will remain in effect until I submit a new written authorization form.

Authorized Signature (Print Name):

Date: