

Commercial Code Violation Citizen Complaint Form

Instructions: Please print and complete this form to report a commercial code violation. Submit the completed form to the Code Enforcement Department via mail or in person.

1. Complainant Information (Your Information)

Note: Anonymous complaints may not be investigated depending on local regulations.

Full Name:

Mailing Address:

City: State: ZIP Code:

Phone Number:

Email Address:

2. Location of Alleged Violation

Business Name (if applicable):

Street Address of Violation:

Suite / Unit / Apartment Number:

Property/Business Owner Name (if known):

3. Violation Details

Type of Violation (e.g., zoning, signage, illegal construction, trash/debris):

Date Violation Was First Observed (MM/DD/YYYY):

Time of Day Observed:

Is the violation ongoing? (Yes / No):

Detailed Description of Violation (Line 1):

Detailed Description of Violation (Line 2):

Detailed Description of Violation (Line 3):

4. Signature and Date

By signing below, I certify that the information provided is true and accurate to the best of my knowledge.

Signature of Complainant:

Date Signed (MM/DD/YYYY):