

Business Tax Installment Agreement Application

Directions: Please complete all sections of this application to request an installment agreement for outstanding business tax liabilities. This form is designed for printing and manual review.

Part 1: Business Information

Legal Business Name:

Trade Name / DBA (if applicable):

Employer Identification Number (EIN):

Type of Business (e.g., LLC, Corporation, Partnership):

Business Street Address:

City, State, and ZIP Code:

Business Phone Number:

Authorized Representative / Contact Person Name:

Contact Person Title:

Part 2: Tax Liability Details

Type of Tax Owed (e.g., Payroll, Sales, Corporate Income):

Tax Period(s) Owed (e.g., Q1 2023, Year 2022):

Total Amount of Tax Owed:

Part 3: Proposed Installment Plan

Proposed Monthly Payment Amount:

Requested Payment Start Date (MM/DD/YYYY):

Preferred Day of the Month for Payment (e.g., 1st, 15th):

Part 4: Financial Institution Information (for Direct Debit Setup)

Bank Name:

Routing Transit Number (9 digits):

Bank Account Number:

Account Type (Checking or Savings):

Part 5: Declaration and Signatures

By signing below, the business representative proposes this installment agreement and certifies under penalty of perjury that the information provided is true, correct, and complete.

Printed Name of Authorized Representative:

Title of Representative:

Signature of Authorized Representative:

Date (MM/DD/YYYY):