

University Club Registration and Approval Form

Please complete this form for university records. Once printed, obtain the necessary physical signatures for final approval.

Section 1: Club Information

Proposed Club Name:

Club Category / Type:

Club Purpose / Brief Mission Statement:

Estimated Number of Active Members:

Section 2: Primary Student Representative Details

President Full Name:

Student ID Number:

Email Address:

Phone Number:

Section 3: Faculty / Staff Advisor Endorsement

By signing, the advisor agrees to sponsor the club and guide the officers in compliance with university regulations.

Advisor Full Name:

Department / Division:

Advisor Email Address:

Advisor Phone Number:

Advisor Physical Signature (Sign on Print): X

Date Signed:

Section 4: Office of Student Activities - Official Approval Only

To be filled out by the authorizing university administration officer.

Reviewed By (Administrator Name):

Review Decision (Approved / Deferred / Declined):

Reviewer Comments / Conditions:

Administrator Signature (Sign on Print): X

Approval Date: