

Tree Trimming and Public Landscaping Request Form

Directions: Please complete this form to request maintenance, tree trimming, or landscaping services on public property. Print the completed form and submit it to the Municipal Forestry and Landscaping Department.

1. Requester Information

Full Name:

Phone Number:

Email Address:

Date of Request:

2. Location of Concern

Street Address / Nearest Intersection:

Nearby Landmarks or Specific Details:

Property Type (e.g., Park, Sidewalk, Median):

3. Description of Request

Type of Issue (e.g., Dead Tree, Overhanging Branch, Blocked Sign):

Detailed Description (Line 1):

Detailed Description (Line 2):

Severity Level (Low, Medium, High, Emergency):

4. Office Use Only

Received By (Staff Name): Date Received:

Action Assigned To: Status: