

# Tenant Walkthrough Inspection Form

This form is used to document the condition of the premises at the time of move-in and move-out. Both the landlord/agent and tenant should conduct the inspection together and sign upon completion.

## General Information

|                             |                      |  |                      |
|-----------------------------|----------------------|--|----------------------|
| <b>Tenant Name(s):</b>      | <input type="text"/> | <b>Inspection Date:</b>                    | <input type="text"/> |
| <b>Property Address:</b>    | <input type="text"/> | <b>Inspection Type (Move-In/Move-Out):</b> | <input type="text"/> |
| <b>Landlord/Agent Name:</b> | <input type="text"/> | <b>Phone Number:</b>                       | <input type="text"/> |

## Area Condition Checklist

Instructions: Rate the condition of each item (e.g., New, Good, Fair, Poor, Damaged) and add comments if necessary.

| Area / Item             | Move-In Condition    | Move-In Comments     | Move-Out Condition   | Move-Out Comments    |
|-------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>LIVING ROOM</b>      |                      |                      |                      |                      |
| Walls & Baseboards      | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Flooring / Carpet       | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Windows & Screens       | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Outlets & Switches      | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Lighting / Ceiling Fan  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>KITCHEN</b>          |                      |                      |                      |                      |
| Stove & Oven            | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Refrigerator            | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Sink, Faucet & Plumbing | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Cabinets & Countertops  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>BATHROOM</b>         |                      |                      |                      |                      |
| Toilet                  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Shower, Tub & Tiles     | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Sink & Vanity           | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Exhaust Fan             | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>BEDROOMS</b>         |                      |                      |                      |                      |
| Doors & Locks           | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

| Area / Item                   | Move-In Condition    | Move-In Comments     | Move-Out Condition   | Move-Out Comments    |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|
| Closet & Shelves              | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <b>GENERAL &amp; EXTERIOR</b> |                      |                      |                      |                      |
| Smoke Detectors / Alarms      | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Heating & A/C System          | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

## Additional Comments

|                        |                      |
|------------------------|----------------------|
| <b>Move-In Notes:</b>  | <input type="text"/> |
| <b>Move-Out Notes:</b> | <input type="text"/> |

## Signatures

By signing below, both parties agree that the condition of the property has been accurately documented as stated above.

| Move-In Signatures        |                      | Move-Out Signatures       |                      |
|---------------------------|----------------------|---------------------------|----------------------|
| Tenant Signature:         | <input type="text"/> | Tenant Signature:         | <input type="text"/> |
| Landlord/Agent Signature: | <input type="text"/> | Landlord/Agent Signature: | <input type="text"/> |
| Date:                     | <input type="text"/> | Date:                     | <input type="text"/> |