

Senior Center Volunteer Agreement and Code of Conduct

Thank you for your dedication to serving the seniors in our community. Please read and complete this agreement. Once completed, this document will be printed and kept on file.

Volunteer Information

Full Name:

Street Address:

City, State, Zip Code:

Phone Number:

Email Address:

Emergency Contact Name:

Emergency Contact Phone:

Volunteer Code of Conduct

As a volunteer at the Senior Center, I commit to the following standards of conduct:

- **Respect and Inclusion:** I will treat all participants, visitors, staff, and other volunteers with dignity, respect, and courtesy, regardless of their background, beliefs, or abilities.
- **Confidentiality:** I will respect the privacy of all senior participants and keep all personal, medical, or financial information obtained during my volunteer work strictly confidential.
- **Reliability and Commitment:** I will arrive on time for my scheduled shifts. If I am unable to make a scheduled time, I will notify the volunteer coordinator as far in advance as possible.
- **Safety and Reporting:** I will follow all safety procedures and instructions. I will immediately report any accidents, injuries, or unsafe conditions to a staff member.
- **Professional Boundaries:** I will maintain appropriate professional boundaries with participants. I will not accept personal gifts, money, or tips, nor will I solicit business or personal favors.
- **Representation:** I understand that I am a representative of the Senior Center and will act in a manner that reflects positively on the organization.

Acknowledgment and Agreement

By signing this document, I acknowledge that I have read, understood, and agree to abide by the Senior Center Volunteer Agreement and Code of Conduct. I understand that failure to follow these guidelines may result in the termination of my volunteer status.

Signatures

Volunteer Signature (Print Name):

Date Signed:

Staff Coordinator Signature (Print Name):

Date Signed: