

# Core Values Employee Self Reflection Form

This form is designed for self-reflection on our company's core values. Please fill out each section below to prepare for your annual review. This document is formatted for printing.

## Employee Information

Employee Name:

Job Title:

Department:

Date:

## Core Value Reflection

### 1. Integrity

*Definition: We act with honesty, honor our commitments, and hold ourselves accountable.*

Describe how you demonstrated Integrity in your recent projects:

Identify one area where you can practice Integrity more consistently:

### 2. Innovation

*Definition: We seek creative solutions, embrace change, and continuously improve.*

Describe a time you brought a new idea or improvement to your team:

How do you plan to foster Innovation in your daily tasks next quarter?:

### 3. Collaboration

*Definition: We work together across boundaries, respect diverse perspectives, and win as a team.*

Describe a successful team effort or cross-functional project you participated in:

How can you better support your colleagues and encourage Collaboration?:

### 4. Customer Focus

*Definition: We prioritize our customers' needs and strive to exceed their expectations.*

Describe how your work directly benefited internal or external customers:

What can you do to improve the overall customer experience in your role?:

## Summary and Goals

Which core value do you feel is your strongest asset?:

Which core value do you want to focus on developing the most in the coming months?:

What support or resources do you need from leadership to live out these values?:

## Signatures

Employee Signature:

Manager Signature:

Date Signed: