

Water Drainage and Runoff Damage Complaint Form

Please print and complete this form to report water drainage issues or runoff damage. Submit the completed hard copy to the local environmental or public works department.

1. Complainant Information

Full Name:

Mailing Address:

Phone Number:

Email Address:

2. Location of Drainage/Runoff Issue

Street Address or Site Location (if different from above):

Parcel ID or Landmark (if known):

3. Details of the Complaint

Date water drainage/runoff issue was first observed:

Source of water or runoff (e.g., neighboring property, municipal road, construction site):

Description of the drainage issue (describe the flow, volume, and frequency of water):

Description of property damage (e.g., soil erosion, structural damage, flooding):

4. Responsible Party (If Known)

Name of person or entity believed to be responsible for the runoff:

Address of responsible party:

5. Certification and Signature

By signing below, I certify that the information provided in this complaint is true and accurate to the best of my knowledge.

Signature of Complainant:

(Please sign by hand after printing)

Date Signed: