

Vendor Banking and Wire Transfer Authorization Form

Please complete this form to authorize direct deposit (ACH) or wire transfer payments. Once completed, print and sign this form, then return it along with a voided check or a formal bank letter to verify the account details.

Section 1: Vendor Information

Vendor Legal Name:

Doing Business As (DBA) (if applicable):

Street Address:

City, State, Zip/Postal Code:

Country:

Contact Person:

Contact Telephone:

Contact Email Address:

Section 2: Banking Information

Bank Name:

Bank Address:

Bank City, State, Zip:

Bank Country:

Account Type (Checking or Savings):

9-Digit Routing Number (ABA):

Account Number:

SWIFT / BIC Code (for International Wires):

IBAN (for International Wires):

Section 3: Authorization and Sign-Off

I hereby authorize the paying entity to initiate credit entries (ACH or wire transfers) to the bank account indicated above. This authority is to remain in full force and effect until the paying entity has received written notification from an authorized representative of its termination in such time and in such manner as to afford the paying entity and the depository bank a reasonable opportunity to act on it.

Authorized Signatory Name:

Authorized Signatory Title:

Signature (To be signed after printing):

Date (MM/DD/YYYY):