

Trainer Performance Evaluation Form

Instructions: Please complete this evaluation form to assess the trainer's performance. Rate each category using a scale of 1 to 5 (1 = Poor, 2 = Fair, 3 = Satisfactory, 4 = Very Good, 5 = Excellent).

General Information

Trainer Name:

Evaluator Name:

Course/Session Title:

Date of Evaluation:

Performance Evaluation

Evaluation Criteria	Score (1-5)	Comments / Specific Observations
Subject Knowledge: Demonstrates deep understanding of the course material.	<input type="text"/>	<input type="text"/>
Communication Skills: Explains concepts clearly and answers questions effectively.	<input type="text"/>	<input type="text"/>
Preparation & Organization: Session was well-structured and materials were ready.	<input type="text"/>	<input type="text"/>
Engagement & Interaction: Encourages participation and keeps learners interested.	<input type="text"/>	<input type="text"/>
Pacing & Time Management: Managed the session time well and covered all key topics.	<input type="text"/>	<input type="text"/>

Feedback & Comments

What were the trainer's key strengths?

What areas could the trainer improve upon?

Additional comments or recommendations:

Evaluator Signature: Date: