

Office Guest Release of Liability Template

Please read this document carefully. By entering the office premises, you agree to waive certain legal rights. This template is to be completed and signed prior to entry.

1. Guest Information

Guest Full Name:

Representing (Company/Organization):

Phone Number:

Email Address:

2. Host & Visit Details

Host Name / Employee Contact:

Company Visited (the "Company"):

Office Location/Address:

Date of Visit:

3. Release of Liability and Assumption of Risk

In consideration for being permitted to enter the office premises and utilize the facilities, I, the undersigned guest, hereby agree to the following terms:

- Assumption of Risk:** I acknowledge that my visit to the office premises may involve risks of personal injury, property damage, or illness. I voluntarily assume all risks associated with my visit.
- Waiver and Release:** I hereby release, waive, and forever discharge the Company, its officers, employees, agents, and representatives from any and all liability, claims, demands, or causes of action arising out of any loss, damage, or injury, including death, that may be sustained by me during my visit.
- Indemnification:** I agree to indemnify and hold harmless the Company from any loss, liability, damage, or cost, including court costs and attorney fees, that may arise due to my negligent actions or misconduct while on the premises.
- Compliance with Safety Rules:** I agree to follow all safety protocols, rules, and instructions provided by the Company or its staff during my visit.

4. Acknowledgment and Signature

By signing below, I acknowledge that I have read and understood this Release of Liability and agree to be bound by its terms.

Guest Signature (or printed legal name for digital signature):

Date: