

Notice of Intent to Sublease

Date:

1. Landlord Information

To (Landlord Name):

Landlord Address:

2. Tenant (Current Lessee) Information

From (Tenant Name):

Current Phone Number:

Current Email Address:

3. Premises Information

Street Address:

City, State, ZIP:

4. Proposed Subtenant Information

Proposed Subtenant Name:

Current Address of Proposed Subtenant:

5. Proposed Sublease Terms

Sublease Start Date:

Sublease End Date:

Monthly Sublease Rent Amount: \$

Reason for Subleasing:

6. Tenant Acknowledgement and Signature

By signing below, I request the Landlord's written consent to sublease the premises under the terms outlined above. I understand that I remain fully responsible for all lease obligations, including rent payments and property damage, under our original Lease Agreement.

Tenant Signature:

Date Signed:

7. Landlord's Response (To be completed by Landlord)

Landlord Decision (Enter Approved or Denied):

Landlord Comments/Conditions:

Landlord Signature:

Date Signed:

