

Itemized Security Deposit Deduction and Refund Form

This form serves as an official statement regarding the disposition of the security deposit held for the tenancy listed below.

1. Tenant and Property Information

Tenant Name(s):

Rental Property Address:

Tenancy Start Date:

Tenancy End Date:

Forwarding Address:

2. Landlord/Manager Information

Landlord/Company Name:

Contact Phone:

3. Deposit and Deduction Statement

Description of Item / Charge	Amount (\$)
Original Security Deposit Received	<input type="text" value="0.00"/>
Plus: Interest (if applicable)	<input type="text" value="0.00"/>
Total Initial Deposit Credit (A)	<input type="text" value="0.00"/>
Less Deductions:	
Unpaid Rent / Outstanding Fees	<input type="text" value="0.00"/>
Cleaning Costs (Itemize below if necessary)	<input type="text" value="0.00"/>
Damage Repairs (beyond normal wear and tear)	<input type="text" value="0.00"/>
Other: <input type="text" value="Specify charge"/>	<input type="text" value="0.00"/>
Total Deductions (B)	<input type="text" value="0.00"/>

4. Final Balance

Net Refund Amount Due to Tenant (A - B):

Amount Due to Landlord (If B is greater than A):

5. Acknowledgement and Signatures

By signing below, the parties acknowledge the receipt and accuracy of this itemized statement.

Landlord/Agent Signature: Date:

Tenant Signature: Date: