

Anonymous Check Contribution Submission Template

Please print this form and include it in the envelope with your check contribution. To ensure your complete anonymity, do not write your name, return address, or any identifying information on this form or the mailing envelope.

1. Contribution Information

Check Amount (\$):

Check Number:

Check Date:

2. Allocation & Designation

Please indicate how you would like your contribution to be used:

Designation / Campaign:

Additional Instructions:

3. Submission Instructions

1. Make the check payable to: **[Insert Organization Name]**
2. Ensure the check is signed and dated correctly.
3. Print this completed template.
4. Place the check and this template inside a plain envelope.
5. Mail the envelope to the following address:

[Insert Organization Name]

Attn: Contributions Department

[Insert Organization Mailing Street Address]

[Insert City, State, Zip Code]

Important Privacy Note: If you wish to remain 100% anonymous, please do not write a return address on the mailing envelope.