

Tenant Cleaning Checklist for Vacating

Please complete the following cleaning tasks before vacating the property. Fill in your initials and any notes for each completed item to assist with the move-out inspection.

Property & Tenant Details

Tenant Name:

Property Address:

Move-Out Date:

Forwarding Address:

1. Kitchen

Cleaning Task	Initials	Notes / Remarks
Clean stove, burners, oven, and broiler tray. Remove grease buildup.	<input type="text"/>	<input type="text"/>
Defrost and clean inside/outside of refrigerator and freezer.	<input type="text"/>	<input type="text"/>
Wipe down countertops, cabinets (interior and exterior), and drawers.	<input type="text"/>	<input type="text"/>
Clean sink, faucet, and garbage disposal.	<input type="text"/>	<input type="text"/>
Clean microwave inside and out.	<input type="text"/>	<input type="text"/>

2. Bathrooms

Cleaning Task	Initials	Notes / Remarks
Scrub and sanitize bathtub, shower walls, and glass doors.	<input type="text"/>	<input type="text"/>
Clean and sanitize toilet inside and out, including base.	<input type="text"/>	<input type="text"/>
Clean vanity, sink, faucet, and mirror.	<input type="text"/>	<input type="text"/>
Wipe down inside of medicine cabinet and drawers.	<input type="text"/>	<input type="text"/>

3. Living Areas & Bedrooms

Cleaning Task	Initials	Notes / Remarks
Vacuum carpets and wash all hard surface floors.	<input type="text"/>	<input type="text"/>
Dust window sills, blinds, and wash window glass.	<input type="text"/>	<input type="text"/>
Wipe down baseboards, trim, and doors.	<input type="text"/>	<input type="text"/>
Remove nails/screws and patch wall holes (if required).	<input type="text"/>	<input type="text"/>
Empty all closets of personal items and wipe shelves.	<input type="text"/>	<input type="text"/>

4. General / Exterior

Cleaning Task	Initials	Notes / Remarks
Wipe down light switches and wall outlets.	<input type="text"/>	<input type="text"/>
Clean light fixtures and replace any burnt-out bulbs.	<input type="text"/>	<input type="text"/>
Remove all trash from the property and place in outside bins.	<input type="text"/>	<input type="text"/>

Cleaning Task	Initials	Notes / Remarks
Sweep patio, balcony, porch, or garage areas.		

Signatures

By signing below, the tenant acknowledges completion of the cleaning tasks listed above.

Tenant Signature: Date:

Inspector/Landlord Signature: Date: