

Property Maintenance Code Violation Complaint Form

Instructions: Use this form to report code violations within the municipality. Please print clearly and provide as much detail as possible to assist code enforcement officers in their investigation.

1. Property in Violation (Location)

Street Address of Violation:

City, State, Zip:

Property Owner Name (if known):

Occupant Name (if known):

2. Details of Code Violation

Please describe the nature of the violation (e.g., high grass/weeds, accumulated trash/debris, unsafe structure, abandoned vehicles, stagnant water).

Primary Violation Type:

Detailed Description (Line 1):

Detailed Description (Line 2):

Specific Location on Property (e.g., front yard, alleyway):

Date Violation First Observed:

License Plates/Descriptions of Abandoned Vehicles (if applicable):

3. Complainant Contact Information

This information is kept confidential to the extent permitted by law, but is required if further investigation or clarification is needed.

Your Full Name:

Your Phone Number:

Your Email Address:

Your Mailing Address:

For Office Use Only

Received By: Date Received:

Case Number Assigned: Assigned Officer: