

Landlord Tenant Lease Violation Complaint Form

Instructions: Complete this form to formally document and notify a tenant of a lease violation. This form is designed to be filled out and printed for official record-keeping and delivery.

1. Landlord / Property Manager Information

Landlord/Company Name:

Mailing Address:

Phone Number:

Email Address:

2. Tenant Information

Tenant Name(s):

Rental Property Address:

Unit / Apartment Number:

Tenant Phone Number:

3. Lease Agreement Details

Lease Start Date:

Lease Section Violated (e.g., Section 12 - Pets):

4. Details of the Violation

Date of Violation:

Time of Violation:

Type of Violation (e.g., Noise, Unauthorized Pet, Property Damage, Unauthorized Occupant):

Detailed Description of the Incident/Violation:

5. Required Action & Remedy

Action Required by Tenant to Cure Violation:

Deadline to Correct Violation:

MM/DD/YYYY

Consequence if Violation is Not Cured:

e.g., Lease termination, eviction proceedings

6. Signatures and Acknowledgement

By signing below, the Landlord/Property Manager asserts that the information in this complaint is accurate to the best of their knowledge. The Tenant's signature acknowledges receipt of this notice.

Landlord/Property Manager Representative Signature:

Sign here after printing

Date Signed:

MM/DD/YYYY

Tenant Signature (Acknowledging Receipt Only):

Sign here after printing

Date Signed:

MM/DD/YYYY