

# Landlord Notice of Entry and Repair Form

Notice Date:

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## 1. Tenant and Property Information

Tenant Name(s):

Property Address:

Unit/Apartment Number:

## 2. Notice of Entry Details

Please be advised that the landlord, property manager, or authorized maintenance personnel/contractor intends to enter your rental unit on the date and time specified below:

Date of Entry:

Estimated Start Time:

Estimated End Time:

## 3. Reason for Entry and Repair Details

The purpose of this entry is to perform the following inspection, maintenance, or repair work:

Primary Reason for Entry:

Specific Repairs/Maintenance to be Conducted:

Additional Notes/Instructions for Tenant:

## 4. Landlord/Property Manager Information

Authorized Agent Name:

Contact Phone Number:

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## 5. Signatures and Acknowledgement

This notice is issued in accordance with local landlord-tenant laws regarding the right to entry.

Landlord/Agent Signature:  Date Signed:

Tenant Acknowledgment (Optional):  Date Received: