

Extracurricular Activities and Leadership Record Form

Please complete this record form to document your leadership roles, extracurricular involvements, and achievements. This completed form will be used for official records and printing.

1. Student Information

Full Name: Student ID:

Grade/Year Level: Academic Year:

Email Address: Phone Number:

2. Leadership Positions Held

List any leadership roles held within school organizations, athletic teams, or community groups.

Organization / Club	Leadership Role / Title	Start Date (MM/YYYY)	End Date (MM/YYYY)	Key Responsibilities / Accomplishments
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Extracurricular Activities & Clubs

List participation in clubs, sports, arts, volunteer services, or other non-academic activities.

Activity / Program Name	Type of Activity	Hours per Week	Total Weeks Active	Brief Description of Participation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Honors, Awards, and Special Recognitions

List any academic, leadership, athletic, or community awards received.

Award / Honor Title	Awarding Institution / Group	Date Received (MM/YYYY)	Basis for Award
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Verification and Signatures

By signing below, the student and school advisor certify that the information provided on this form is accurate and complete.

Student Signature: Date:

Advisor / Coach Name:

Advisor / Coach Signature: Date: