

Volunteer Code of Conduct Sign-off Sheet

Please read the following Volunteer Code of Conduct carefully. After reading, please fill out the sign-off section at the bottom of the page to acknowledge your agreement and commitment to these standards.

Volunteer Code of Conduct

As a volunteer, I agree to uphold the following standards of conduct:

- **Respect and Inclusion:** I will treat all staff, fellow volunteers, clients, and community members with respect, dignity, and courtesy, regardless of their background, race, religion, gender, or abilities.
- **Professionalism:** I will conduct myself in a professional manner, arrive on time for my scheduled shifts, and perform my assigned duties to the best of my ability.
- **Confidentiality:** I will respect and maintain the confidentiality of all sensitive information regarding the organization, its staff, volunteers, and clients.
- **Safety and Compliance:** I will adhere to all safety guidelines, policies, and procedures of the organization, and report any safety hazards or incidents immediately to a supervisor.
- **Representation:** I will not act as a spokesperson for the organization or make public statements on its behalf unless expressly authorized to do so.
- **Integrity:** I will use the organization's property, equipment, and resources responsibly and solely for authorized volunteer activities.

Acknowledgment and Sign-off

By signing below, I acknowledge that I have read, understood, and agree to abide by the Volunteer Code of Conduct. I understand that failure to comply with these guidelines may result in the termination of my volunteer relationship with the organization.

Volunteer Full Name (Print):

Volunteer Signature:

Date:

Organization Representative Acknowledgment

To be completed by the Volunteer Coordinator or designated organization representative.

Representative Name and Title:

Representative Signature:

Date: