

College Recommendation Letter Template

Fill in the fields below to customize the recommendation letter. Once completed, you can print this page from your browser.

Recommender Contact Information

Your Name:

Your Title/Position:

School/Organization:

Email Address:

Phone Number:

Date:

Recipient Information

College/University Name:

Admissions Office Address:

Letter of Recommendation

Dear Admissions Committee at ,

It is my absolute pleasure to recommend for admission to . I have known for in my capacity as a at . During this time, I have watched them grow into an exceptional student and an outstanding individual.

In my class, consistently demonstrated a strong work ethic and a genuine passion for learning. They are highly skilled at , which was clearly reflected in their excellent work on . Their academic performance is exemplary, currently ranking them in the top of their graduating class.

Beyond their academic achievements, is a leader and a positive influence among their peers. They have made significant contributions to our school community through their involvement in . They approach challenges with resilience, curiosity, and a collaborative spirit.

I am confident that will bring the same level of dedication, intellect, and character to that they have shown here. I recommend them to your institution without reservation.

Please feel free to contact me if you require any further information regarding this application.

Sincerely,