

# Landlord Acknowledgment of Notice to Vacate

This document serves as formal acknowledgment that the Landlord has received the Tenant's notice of intent to vacate the leased premises.

## 1. Party & Property Information

Landlord Name:

Tenant Name(s):

Rental Property Address:

## 2. Notice Details

Date Notice Was Received by Landlord:

Expected Move-Out Date (Lease Termination Date):

## 3. Forwarding Address & Security Deposit

Tenant's Forwarding Address (for security deposit return and correspondence):

## 4. Move-Out Inspection

Scheduled Move-Out Inspection Date:

Scheduled Move-Out Inspection Time:

## 5. Acknowledgment & Signatures

By signing below, the Landlord/Property Manager acknowledges receipt of the Tenant's Notice to Vacate. The Tenant remains responsible for all rent, utilities, and other obligations under the lease agreement until the official move-out date and return of keys.

Landlord / Authorized Representative Signature:

Date Signed: