

# Comprehensive Move-In / Move-Out Inspection Document

This document is used to record the condition of the premises at the time of move-in and move-out. Both landlord and tenant should inspect the property together and sign upon completion.

## 1. General Information

Tenant Name:  Landlord/Agent Name:

Property Address:

Move-In Date:  Move-Out Date:

## 2. Room-by-Room Inspection Checklist

Note: Rate condition as New, Good, Fair, or Poor, and add specific comments if necessary.

### Living Room

Area / Item	Move-In Condition	Move-In Comments	Move-Out Condition	Move-Out Comments
Walls & Baseboards	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Flooring / Carpet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Windows & Screens	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Lighting & Outlets	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Kitchen

Area / Item	Move-In Condition	Move-In Comments	Move-Out Condition	Move-Out Comments
Stove, Oven & Range	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Refrigerator & Freezer	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sinks, Faucets & Disposal	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Countertops & Cabinets	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Floor	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Primary Bedroom

Area / Item	Move-In Condition	Move-In Comments	Move-Out Condition	Move-Out Comments
Walls, Ceiling & Doors	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Flooring / Carpet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Closet & Shelves	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### Bathroom

Area / Item	Move-In Condition	Move-In Comments	Move-Out Condition	Move-Out Comments
Toilet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tub, Shower & Tiles	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sink, Faucet & Vanity	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Exhaust Fan & Lighting	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 3. Additional Comments / Notes

Move-In General Comments:

Move-Out General Comments:

## 4. Signatures

### Move-In Verification

By signing below, the parties agree that the move-in inspection details accurately represent the state of the property.

Tenant Signature:  Date:

Landlord Signature:  Date:

### Move-Out Verification

By signing below, the parties agree that the move-out inspection details accurately represent the state of the property.

Tenant Signature:  Date:

Landlord Signature:  Date: