

Appliance Repair Request Form

Tenants: Please fill out this form to request repairs for appliances in your rental unit. Once completed, print and submit this form to the property management office.

Tenant Information

Tenant Full Name:

Apartment / Unit Number:

Phone Number:

Email Address:

Date of Request:

Appliance & Problem Details

Appliance Type (e.g., Refrigerator, Stove, Dishwasher):

Brand / Model (if known):

Description of the Problem (Line 1):

Description of the Problem (Line 2):

Access Permission

Do we have permission to enter the unit if you are not home? (Enter Yes or No):

Special Instructions or Pet Warnings (if any):

Signatures

Tenant Signature (Sign after printing):

Date Signed: