

Annual Club Renewal and Registration Form

Instructions: Please fill out this form on your computer, print the completed document, and submit it to the Club Administration Office.

1. General Club Information

Official Club Name:

Club Acronym/ Abbreviation:

Previous Registration Number (if renewing):

Year of Club Establishment:

Estimated Number of Active Members:

2. Primary Club Contact (President)

Full Name:

Student/Staff ID Number:

Email Address:

Phone Number:

3. Secondary Club Contact (Treasurer)

Full Name:

Student/Staff ID Number:

Email Address:

Phone Number:

4. Club Operations and Meetings

Primary Meeting Location (Building and Room):

Regular Meeting Days and Times:

Club Website or Social Media Link:

Brief Club Purpose / Mission Statement:

5. Authorization and Signatures

By signing below, we certify that the information provided is accurate and that our club agrees to abide by all institutional policies and regulations.

President Printed Name:

President Signature: _____ Date:

Treasurer Printed Name:

Treasurer Signature: _____ Date:

