

# Tenant Security Deposit Refund Form

This document serves as the official record for the itemization and refund of the tenant's security deposit.

## 1. Tenant & Tenancy Information

Tenant Name:

Rented Property Address:

Lease Start Date:

Lease End Date:

Move-Out Date:

## 2. Deposit Refund Calculation

Original Security Deposit Amount: \$

### Less Deductions (Itemized):

Cleaning Fees: \$

Repairs / Damage Restorations: \$

Unpaid Rent or Utilities: \$

Other Deductions (Description):

Other Deductions Amount: \$

Total Deductions: \$

### Refund Balance:

Total Refund Amount Due to Tenant: \$

## 3. Forwarding Address (For Mailing Refund Check)

Street Address:

City:

State:

Zip Code:

## 4. Signatures & Acknowledgement

By signing below, both parties acknowledge and agree to the itemized deductions and final refund amount specified on this form.

Landlord/Manager Signature:

Date:

Tenant Signature:

Date:

