

# Sublease Premise Inventory and Condition Report

This report is used to record the condition of the subleased premises at the time of move-in and move-out. Both the Sublessor and Sublessee should inspect the premises together and agree on the condition of each item.

## General Information

Sublessor Name:  Sublessee Name:

Premises Address:

Move-In Date:  Move-Out Date:

## Condition Checklist

Rate the condition of each item as New, Good, Fair, or Damaged. Add specific notes where necessary.

Area / Item	Move-In Condition	Move-In Comments / Damages	Move-Out Condition	Move-Out Comments / Damages
<b>LIVING ROOM</b>				
Walls and Baseboards	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Floors / Carpet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Windows and Screens	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Light Fixtures & Outlets	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>KITCHEN</b>				
Stove and Oven	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Refrigerator	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sinks and Plumbing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cabinets and Counters	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>BEDROOM</b>				
Walls and Closet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Floors / Carpet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Light Fixtures & Outlets	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>BATHROOM</b>				
Shower and Tub	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Toilet	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sink and Vanity	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Signatures and Agreements

### Move-In Agreement

The undersigned acknowledge that this report accurately reflects the condition of the subleased premises upon move-in.

Sublessee Signature:  Date:

Sublessor Signature:  Date:

### Move-Out Agreement

The undersigned acknowledge that this report accurately reflects the condition of the subleased premises upon move-out.

Sublessee Signature:  Date:

Sublessor Signature:  Date: