

# Post-Project Client Feedback Questionnaire

Thank you for partnering with us. Please take a moment to complete this questionnaire to help us improve our services. You can fill this out digitally and print, or print it to fill out by hand.

## 1. General Information

Client Name / Company Name:

Project Name:

Date of Completion:

## 2. Project Delivery and Quality

Please rate the following aspects on a scale of 1 to 5 (1 = Poor, 5 = Excellent):

The final deliverable met your expectations and requirements:

The project was completed and delivered on schedule:

The quality of the work performed was of a high standard:

Comments on Delivery and Quality:

## 3. Communication and Collaboration

Please rate the following aspects on a scale of 1 to 5 (1 = Poor, 5 = Excellent):

The project team was responsive to your queries and feedback:

Project updates and progress reports were communicated clearly:

Comments on Communication and Collaboration:

## 4. Overall Satisfaction and Future Partnership

Overall Satisfaction Level (Scale of 1 to 5, where 1 is Very Dissatisfied and 5 is Very Satisfied):

Would you recommend our services to others? (Yes / No / Comments):

What did our team do best during this project?

What areas do you think we could improve upon in the future?

## 5. Sign-Off

Completed By (Name and Title):

Signature (If printed) and Date: