

Notice of Lease Expiration and Renewal Option

Date:

Tenant and Property Information

Tenant Name(s):

Property Address:

Landlord/Property Manager:

Dear Tenant(s),

This letter is to notify you that your current lease agreement for the property listed above is scheduled to expire on .

We value your tenancy and would like to offer you the opportunity to renew your lease. The terms for the renewal period are outlined below:

- New Lease Term:
- New Monthly Rent Amount: \$
- New Rent Start Date:

Tenant's Response and Election

Please indicate your choice by typing "YES" in the space next to your preferred option below, then sign and return this form by

.

[] **Option A:** I/We wish to renew the lease under the new terms specified above.

[] **Option B:** I/We do not wish to renew the lease and will vacate the property upon the expiration of the current lease term.

Signatures

Tenant Signature: Date:

Tenant Signature: Date:

Landlord/Agent Signature: Date: