

Water Leak and Water Main Repair Request Form

Please fill out this form to report a water leak or water main break. This form is designed for printing and manual submission.

Contact Information

Reporter's Full Name:

Phone Number:

Email Address:

Leak Location Details

Street Address or Nearest Intersection:

Specific Location Description (e.g., in front of driveway, in parkway, near fire hydrant):

Leak Information

Date and Time Discovered:

Severity (e.g., Trickle, Steady Flow, Gusher/Flooding):

Suspected Source (e.g., Water Main, Meter Box, Fire Hydrant, Service Line):

Water Appearance (e.g., Clear, Muddy, Rusty):

Additional Remarks

Provide any other relevant details or instructions for the repair crew:

Office Use Only

Work Order Number: Assigned Crew:

Priority Level: Received By: