

# Sole Proprietorship Tax Installment Agreement Form

This agreement establishes a monthly payment plan for outstanding tax liabilities associated with a sole proprietorship. Please complete all fields below to request an installment agreement. This form is formatted for printing and physical signature.

## Section 1: Sole Proprietor Information

Owner's Full Name (Sole Proprietor):	<input type="text"/>
Business Name (DBA / Doing Business As):	<input type="text"/>
Social Security Number (SSN):	<input type="text"/>
Employer Identification Number (EIN - if applicable):	<input type="text"/>
Business Street Address:	<input type="text"/>
City, State, Zip Code:	<input type="text"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>

## Section 2: Tax Liability Details

Tax Year(s) / Period(s) Owed:	<input type="text"/>
Total Amount of Tax Owed:	<input type="text"/>
Type of Tax (e.g., Income Tax, Self-Employment, Payroll):	<input type="text"/>

## Section 3: Proposed Payment Terms

Proposed Monthly Payment Amount:	<input type="text"/>
Preferred Day of the Month for Payment (e.g., 15th):	<input type="text"/>
Proposed Start Date (MM/DD/YYYY):	<input type="text"/>

## Section 4: Payment Method

Specify how you intend to make your monthly payments (e.g., Direct Debit, Check, Money Order):

Payment Method:

If choosing Direct Debit, please provide bank account information below:

Bank Name:	<input type="text"/>
Routing Number:	<input type="text"/>
Account Number:	<input type="text"/>
Account Type (Checking or Savings):	<input type="text"/>

## Section 5: Agreement Terms and Conditions

- I agree to pay the monthly installment amount specified above on or before the due date each month until my tax liability is paid in full.
- I understand that interest and penalties may continue to accrue on the unpaid balance until the debt is fully satisfied.
- I agree to file all future tax returns and pay all future taxes on time.
- I understand that if I fail to make a payment on time, this agreement may be terminated, and the tax authority may take collection action.

## Section 6: Signatures

By signing below, the sole proprietor acknowledges and agrees to the terms of this installment agreement.

Sole Proprietor's Signature (Print Name):

Sole Proprietor's Signature (Sign Below):

Date (MM/DD/YYYY):

X \_\_\_\_\_