

Rental Application Employment Verification Form

Instructions to Applicant: Please complete the Authorization section below. Your employer will complete the Employment Verification section.

Instructions to Employer: The individual named below has applied to rent an apartment. Please verify the employment information requested below and return this form to the landlord/property manager.

Section 1: Applicant Authorization

Applicant Full Name:

Social Security Number:

Employer Company Name:

Applicant Signature:

Date:

Section 2: Employer Verification

(To be completed by Employer/HR Representative)

Authorized Representative Name:

Job Title:

Phone Number:

Email Address:

Employment Information

Employment Status:

Job Title / Position:

Date of Hire:

Gross Salary / Wages:

Frequency of Pay:

Probability of Continued Employment:

Additional Comments:

Verification Signature

Authorized Representative Signature:

Date: