

# Partial Security Deposit Refund Notification

This document serves as an official statement regarding the partial refund of the security deposit held for the tenancy described below. It includes an itemized list of deductions made for repairs, cleaning, or outstanding balances.

## 1. Landlord and Tenant Information

Landlord/Property Manager Name:

Landlord Mailing Address:

Primary Tenant Name:

Tenant Forwarding Address:

## 2. Rental Property & Lease Details

Leased Premises Address:

Lease Start Date:

Lease End/Move-Out Date:

Notification Date:

## 3. Security Deposit Accounting Statement

Below is the detailed accounting of your security deposit, including any itemized deductions for damages beyond normal wear and tear, outstanding utility bills, or unpaid rent.

Original Security Deposit Received (\$):

### Itemized Deductions

Reason/Description of Deduction	Amount Deducted (\$)
<input type="text" value="e.g., Professional carpet c"/>	<input type="text" value="0.00"/>
<input type="text" value="e.g., Repair wall damage i"/>	<input type="text" value="0.00"/>
<input type="text" value="e.g., Outstanding water bil"/>	<input type="text" value="0.00"/>
<input type="text" value="Other deduction descriptio"/>	<input type="text" value="0.00"/>
<b>Total Deductions (\$):</b>	<input type="text" value="0.00"/>
<b>Net Refund Amount Returned (\$):</b>	<input type="text" value="0.00"/>

## 4. Refund Delivery details

Payment Method:

Check / Transaction Number:

## 5. Authorization and Signatures

By signing below, the Landlord/Property Manager certifies that the information above is true, accurate, and itemized in accordance with state and local landlord-tenant laws.

Landlord/Agent Signature:

Date Signed: