

Internship Placement Program Exit Interview Form

Please complete this form to help us evaluate and improve our Internship Placement Program. Since this form is designed for printing, please fill out all fields clearly.

1. Personal Information

Full Name:

Intern ID:

Department / Host Section:

Supervisor Name:

Internship Start Date: End Date:

2. Program Evaluation

Please provide your honest feedback regarding your placement experience.

How would you rate the orientation and onboarding process? (Excellent / Good / Fair / Poor):

Comments on onboarding:

How would you rate the quality of supervision and mentorship received? (Excellent / Good / Fair / Poor):

Comments on supervision:

Did the assigned tasks align with your educational and career goals? (Yes / No / Partially):

Comments on tasks and assignments:

What did you find most valuable about your internship placement?:

What aspects of the internship placement program could be improved?:

3. Future Recommendations

Would you recommend this internship placement to other students? (Yes / No):

Please explain your recommendation:

What are your immediate post-internship plans? (e.g., returning to school, seeking employment):

4. Authorization & Signatures

By signing below, you acknowledge that the information provided is accurate and may be used for program assessment purposes.

Intern Signature: Date:

Program Coordinator Signature: Date: