Group Volunteer Project Hours Tracker

Use this log to track and verify volunteer hours for group community service and projects. Fill out the details digitally or print this sheet to fill out by hand.

Project Information

Project Name:		Group or Organization Name:	
Project Site / Location:		Group Leader / Coordinator:	
Project Start Date:		Project End Date:	

Volunteer Hours Sign-In / Sign-Out

Volunteer Name	Date	Task / Activity Performed	Time In	Time Out	Total Hours	Volunteer Signature

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Summary & Verification

Total Cumulative Group Hours:			
Coordinator Signature:		Date Signed:	