

Corporate Volunteer Agreement and Code of Conduct Form

Please read this document carefully. This agreement and code of conduct must be completed, signed, and submitted before participating in any corporate volunteer activities.

1. Volunteer Personal Information

Full Name:

Corporate Partner / Company Name:

Job Title:

Work Email Address:

Phone Number:

2. Emergency Contact Information

Emergency Contact Name:

Relationship to Volunteer:

Emergency Contact Phone:

3. Volunteer Agreement & Liability Release

By initialing each section below, you acknowledge and agree to the terms:

- **Safety & Compliance:** I agree to follow all safety guidelines, instructions, and training provided by the host organization. I will report any safety hazards or injuries immediately.

Please write your initials to agree:

- **Confidentiality:** I understand that during my volunteer service, I may have access to confidential information. I agree to maintain the strict confidentiality of all such information and will not disclose it to any third party.

Please write your initials to agree:

- **Photo and Media Release:** I grant permission to the host organization and my employer to use photographs, videos, or voice recordings of me taken during the volunteer event for promotional or informational purposes.

Please write your initials to agree (or write "DECLINE"):

- **Release of Liability:** I hereby release, waive, and forever discharge the host organization, its directors, officers, employees, and agents from any and all liability, claims, and demands arising out of bodily injury, personal injury, illness, death, or property damage occurring during my volunteer activities.

Please write your initials to agree:

4. Code of Conduct

All corporate volunteers are expected to maintain high standards of behavior, professionalism, and integrity. You agree to:

- Treat all staff, fellow volunteers, clients, and community members with respect, dignity, and courtesy.
- Refrain from any form of harassment, discrimination, or inappropriate language and behavior.
- Act as a positive ambassador for both your employer and the host organization.
- Refrain from the use of alcohol, drugs, or illegal substances while volunteering.

- Respect the property, facilities, and resources of the host organization.

Please write "I AGREE TO THE CODE OF CONDUCT" to confirm:

5. Acknowledgment and Signature

By signing below, I certify that I have read, understood, and agree to be bound by the Corporate Volunteer Agreement and Code of Conduct.

Volunteer Signature (Printed or Written):

Date: