

Major Gift Recognition and Naming Agreement

This Agreement is entered into by and between the Donor and the Institution to establish the terms of a major gift and the associated naming recognition.

1. Donor Information

Donor Name (Individual or Entity):

Primary Contact Person (if applicable):

Address:

Phone Number:

Email Address:

2. Gift Commitment and Payment Terms

Total Gift Amount (USD):

Payment Schedule (e.g., Lump Sum, Annual Installments):

Anticipated Date of First Installment:

Purpose of Gift (e.g., Endowment, Capital Campaign, Scholarship):

3. Naming Recognition and Specifications

Facility, Space, Program, or Fund to be Named:

Exact Wording of Proposed Name:

Duration of Naming (e.g., Useful Life of Facility, Term of Years):

Recognition Plaque or Signage Inscription (if applicable):

4. Terms and Conditions

The Institution agrees to maintain the approved name on the specified facility or program in accordance with board policies. In the event of significant changes, such as the facility being demolished, repurposed, or renamed due to unforeseen circumstances, the Institution will make a good faith effort to transfer the naming recognition to an equivalent space or program.

All naming recognition is subject to final approval by the Institution's Board of Trustees or authorized governing body.

5. Executed Agreements and Signatures

By signing below, both parties agree to the terms outline in this Major Gift Recognition and Naming Agreement.

Donor Signature: Date:

Printed Name:

Institution Representative Signature: Date:

Printed Name & Title: