

City Council Meeting Minutes Request Template

Please complete this form to request copies of official City Council meeting minutes. Once completed, you can print this document and submit it to the City Clerk's office.

Requester Information

Full Name:

Mailing Address:

Phone Number:

Email Address:

Meeting Details Requested

Date of City Council Meeting:

Type of Meeting (e.g., Regular Session, Special Session, Work Session):

Specific Agenda Items or Topics (if applicable):

Delivery Preference

Preferred Delivery Method (e.g., Email, Postal Mail, In-Person Pickup):

Signature

Signature of Requester:

Date of Request: