

Apartment Move-Out Inspection Checklist Template

This checklist is used to document the condition of the apartment upon move-out. Fill out each section during the joint walk-through inspection.

General Information

Tenant Name: Apartment Number:

Move-Out Date: Inspector Name:

Forwarding Address:

Kitchen

Area / Item	Condition (Satisfactory / Needs Repair)	Estimated Cost / Action Required	Notes / Details
Stove, Oven & Range Hood	<input type="text"/>	<input type="text"/>	<input type="text"/>
Refrigerator & Freezer (Defrosted & Cleaned)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dishwasher (Clean & Functional)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cabinets, Drawers & Countertops	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sink, Faucet & Garbage Disposal	<input type="text"/>	<input type="text"/>	<input type="text"/>
Flooring & Baseboards	<input type="text"/>	<input type="text"/>	<input type="text"/>

Living Room / Dining Area

Area / Item	Condition (Satisfactory / Needs Repair)	Estimated Cost / Action Required	Notes / Details
Walls, Ceiling & Paint	<input type="text"/>	<input type="text"/>	<input type="text"/>
Flooring, Carpet & Rugs	<input type="text"/>	<input type="text"/>	<input type="text"/>
Windows, Screens & Blinds	<input type="text"/>	<input type="text"/>	<input type="text"/>
Outlets, Light Switches & Fixtures	<input type="text"/>	<input type="text"/>	<input type="text"/>

Bedrooms

Area / Item	Condition (Satisfactory / Needs Repair)	Estimated Cost / Action Required	Notes / Details
Bedroom 1: Doors, Closet & Tracks	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bedroom 1: Walls, Carpet & Windows	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bedroom 2: Doors, Closet & Tracks	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bedroom 2: Walls, Carpet & Windows	<input type="text"/>	<input type="text"/>	<input type="text"/>

Bathrooms

Area / Item	Condition (Satisfactory / Needs Repair)	Estimated Cost / Action Required	Notes / Details
Toilet (Clean & Flushes Correctly)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Area / Item	Condition (Satisfactory / Needs Repair)	Estimated Cost / Action Required	Notes / Details
Tub, Shower, Tiles & Curtain Rod	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sink, Faucet & Vanity Cabinets	<input type="text"/>	<input type="text"/>	<input type="text"/>
Exhaust Fan & Mirror	<input type="text"/>	<input type="text"/>	<input type="text"/>

General & Utilities

Area / Item	Condition (Satisfactory / Needs Repair)	Estimated Cost / Action Required	Notes / Details
Smoke Alarms & CO Detectors	<input type="text"/>	<input type="text"/>	<input type="text"/>
HVAC (Heating, AC & Thermostat)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Balcony, Patio & Storage Area	<input type="text"/>	<input type="text"/>	<input type="text"/>
Keys Returned (Apartment, Mailbox, Fobs)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Additional Comments & Signatures

Comments:

Tenant Signature: Date:

Inspector Signature: Date: