

Visitor Code of Conduct and Site Rules Agreement

Welcome to our facility. To ensure the safety, security, and well-being of all employees, visitors, and the property, you are required to read, understand, and agree to the following Site Rules and Code of Conduct before entry.

1. General Conduct and Safety

- All visitors must remain in designated public or authorized areas. Unescorted access to restricted zones is strictly prohibited.
- Visitors must follow all posted safety signs, warnings, and instructions provided by their site host.
- Horseplay, disruptive behavior, and harassment of any kind are strictly prohibited.
- In the event of an emergency, visitors must follow the directions of site staff and evacuate to the designated assembly point immediately.

2. Security and Confidentiality

- Visitors must wear their visitor badge visibly at all times while on the premises.
- Photography, video recording, and audio recording are strictly prohibited without prior written authorization.
- Any proprietary information, technology, or processes observed during the visit must be kept strictly confidential.

3. Prohibited Items

- Weapons of any kind, including firearms, knives, and explosives, are strictly prohibited on the property.
- Illegal drugs, alcohol, and hazardous substances are not permitted on site.
- Smoking and vaping are permitted only in designated outdoor smoking areas.

Visitor Acknowledgment and Agreement

By filling out the information below, I acknowledge that I have read, understood, and agree to abide by the Visitor Code of Conduct and Site Rules. I understand that failure to comply with these rules may result in my immediate removal from the premises.

Visitor Full Name:

Company / Organization:

Host Name (Person being visited):

Signature (Type name to sign):

Date (MM/DD/YYYY):