

# Sales and Use Taxpayer Address Update Form

Instructions: Complete this form to update the business address for your Sales and Use Tax account. Once completed, please print, sign, and mail this form to the Department of Revenue.

## 1. Taxpayer Identification

Legal Business Name:	<input type="text"/>
Trade Name / DBA:	<input type="text"/>
State Tax Account Number:	<input type="text"/>
Federal Employer ID Number (FEIN):	<input type="text"/>

## 2. Old Address (Address currently on file)

Street Address:	<input type="text"/>
Suite/Apt/Floor:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
ZIP Code:	<input type="text"/>

## 3. New Address (Effective Date of Change: )

Street Address:	<input type="text"/>
Suite/Apt/Floor:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
ZIP Code:	<input type="text"/>

## 4. Contact Information

Contact Person Name:	<input type="text"/>
Title:	<input type="text"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>

## 5. Authorized Signature

I declare under penalties of perjury that I am authorized to sign this document on behalf of the taxpayer, and that the information provided is true, correct, and complete.

Authorized Signature:	Date:
Printed Name: <input type="text"/>	Title: <input type="text"/>