

# Security Deposit Refund Receipt

This document serves as an official receipt and statement of account regarding the security deposit refund for the tenancy transition described below.

## 1. Agreement Details

Tenant Name(s):

John Doe

Landlord/Property Manager Name:

Jane Smith

Rental Property Address:

123 Main St, Apt 4B, City

Tenancy Start Date:

MM/DD/YYYY

Tenancy End Date:

MM/DD/YYYY

## 2. Deposit Breakdown & Deductions

Description	Amount (\$)
Original Security Deposit Amount:	0.00
Interest Earned (if applicable):	0.00
<b>Total Deposit Credit:</b>	0.00
<b>Less Deductions:</b>	
Cleaning Charges:	0.00
Damage Repairs:	0.00
Unpaid Rent or Late Fees:	0.00
Other Deductions (Specify below):	0.00
Reason for deduction	
<b>Total Deductions:</b>	0.00
<b>Net Refund Amount Paid to Tenant:</b>	0.00

## 3. Refund Payment Details

Payment Method (e.g., Check, Bank Transfer):

Check

Check / Transaction Number:

1023

Date Issued:

MM/DD/YYYY

## 4. Acknowledgement & Signatures

By signing below, the Landlord certifies that the information above is true and accurate. By signing below, the Tenant acknowledges receipt of the refund amount indicated above, and agrees that this constitutes a full and final settlement of the security deposit, except as otherwise provided by

local law.

**Landlord Signature:** \_\_\_\_\_

Print Name:  Date:

**Tenant Signature:** \_\_\_\_\_

Print Name:  Date: