

# Household Income and Expense Verification Worksheet

**Instructions:** This worksheet is designed to verify the monthly income and expenses of the household. Please fill out all applicable fields. This document is formatted for printing and physical or digital record-keeping.

## 1. Household Identification Information

Primary Applicant Name:	<input type="text"/>	Case / Application Number:	<input type="text"/>
Street Address:	<input type="text"/>	Phone Number:	<input type="text"/>
City, State, Zip:	<input type="text"/>	Date of Assessment:	<input type="text"/>

## 2. Monthly Household Income

Provide the gross monthly income received by all household members. Proof of income may be required.

Income Source	Monthly Gross Amount (\$)	Source/Recipient Name
Wages / Salary (Job 1)	<input type="text"/>	<input type="text"/>
Wages / Salary (Job 2)	<input type="text"/>	<input type="text"/>
Social Security (SSI / SSDI)	<input type="text"/>	<input type="text"/>
Child Support / Alimony	<input type="text"/>	<input type="text"/>
Public Assistance (TANF, etc.)	<input type="text"/>	<input type="text"/>
Pensions / Retirement Benefits	<input type="text"/>	<input type="text"/>
Other Income	<input type="text"/>	<input type="text"/>
<b>TOTAL MONTHLY INCOME</b>	<input type="text"/>	<i>(Sum of all income above)</i>

## 3. Monthly Household Expenses

Provide the average monthly expenditures currently paid by the household.

Expense Category	Monthly Cost (\$)	Notes / Details
Rent / Mortgage Payment	<input type="text"/>	<input type="text"/>
Electricity	<input type="text"/>	<input type="text"/>
Water / Sewer / Trash	<input type="text"/>	<input type="text"/>
Gas (Heating/Cooking)	<input type="text"/>	<input type="text"/>
Food / Groceries	<input type="text"/>	<input type="text"/>
Transportation (Gas, Public Transit, Car Loan)	<input type="text"/>	<input type="text"/>
Health / Medical Insurance & Bills	<input type="text"/>	<input type="text"/>
Phone / Internet	<input type="text"/>	<input type="text"/>
Other Essential Expenses	<input type="text"/>	<input type="text"/>
<b>TOTAL MONTHLY EXPENSES</b>	<input type="text"/>	<i>(Sum of all expenses above)</i>

## 4. Financial Summary and Verification Notes

Net Monthly Difference (Income minus Expenses):

If expenses exceed income, please explain how the deficit is met:

## 5. Signatures and Attestation

I hereby certify that the information provided on this worksheet is true and accurate to the best of my knowledge.

Applicant Signature:  Date:

Verifying Agent Signature:  Date: