

# Environmental Agency

## Public Records Request Form

Instructions: Please complete this form to request public records from the Environmental Agency. This form is designed to be filled out and printed for submission.

### Requester Information

Full Name:	<input type="text"/>
Organization/Company (if applicable):	<input type="text"/>
Mailing Address:	<input type="text"/>
City, State, Zip Code:	<input type="text"/>
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>

### Record(s) Requested

Please be as specific as possible. Describe the records you are seeking, including facility names, permit numbers, site addresses, and relevant dates.

Facility / Site Name:	<input type="text"/>
Site Address / Location:	<input type="text"/>
Permit Number (if known):	<input type="text"/>
Date Range of Records:	<input type="text"/>
Description of Records (Line 1):	<input type="text"/>
Description of Records (Line 2):	<input type="text"/>
Description of Records (Line 3):	<input type="text"/>

### Delivery Preference

Please specify how you would prefer to receive or access these records (e.g., Email, Paper Copies, In-Person Inspection):

Preferred Delivery Method:	<input type="text"/>
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### Signature and Authorization

By signing below, I agree to pay any applicable fees associated with duplicating or scanning the requested records, in accordance with state public record laws.

Requester Signature (Sign after printing):	<input type="text"/>
Date of Request:	<input type="text"/>